

# Long Lake #58 First Nation

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## EMPLOYMENT OPPORTUNITY

Long Lake #58 First Nation (LL58FN) community is located along the north shore of Long Lake along Highway 11 and approximately 300 kilometers northeast of Thunder Bay, ON. LL58FN is a member of the Anishinabek Nation and the Matawa First Nation Management Group. It has a large membership with the majority residing in the community and in Thunder Bay, ON.

## IMPLEMENTATION COORDINATOR

Long Lake #58 First Nation is seeking a highly motivated individual to fill an Implementation Coordinator position. Reporting to the Band Manager, the Implementation Coordinator will be responsible to support Long Lake #58 First Nation in the implementation of various projects related to Long Lake #58 and Greenstone Gold Mines Implementation Committee.

### PRIMARY RESPONSIBILITIES INCLUDE:

- Lead role in the implementation of Long Lake # 58 First Nation and Greenstone Gold Mines Long Term Relationship Agreement.
- Lead role in managing, coordinating and ensuring success of multiple projects (setting up businesses) related to Long Lake # 58 First Nation and Greenstone Gold Mines Implementation Committee.
- Assist Long Lake # 58 First Nation leadership in the creation of new businesses and joint venture partnerships.
- Ensure strategic thinking and understanding of critical issues related to projects implementation.
- Provide updates to Implementation Committee and interact with other joint subcommittees as necessary.
- Provide support to Long Lake # 58 First Nation in developing training, business and employment opportunities for the community.
- Contribute to the community's economic development plan.
- Continuously seek ways to streamline and improve processes.
- Promote the active participation of Long Lake # 58 First Nation members in all phases of the Project, through relevant programs and policies.
- Facilitate open communication between Long Lake # 58 First Nation and Greenstone Gold Mines.
- Provide updates to community members on project development.

## **SKILLS AND COMPETENCIES**

- Exceptional organizational skills and ability to prioritize effectively and manage several responsibilities simultaneously.
- Strong initiative and willingness to learn.
- A team player and capable of working independently.
- Excellent and effective verbal, listening and written communication skills supported by experienced record-keeping skills.
- Strong result focus and decision-making skills.
- Ability to build trust and working relationships through respect and integrity, open communication, teamwork and relationship management.
- Strong interpersonal skills to liaise with community members.

## **EXPERIENCE, QUALIFICATIONS & EDUCATION**

- University or College Degree in Business Administration or related field
- 7-10 years of experience in a similar position
- Experience with Startup businesses a strong asset.
- Experience working in northern Canada with Inuit Associations and/or indigenous communities a strong asset.
- Experience in the mining industry and/or experience in construction projects are an asset.
- Knowledge of First Nations issues and engagement experience are an asset

## **LOCATION**

This position will be based in Longlac, Ontario. and report to the Band Manager. Frequent travel will be necessary. A comprehensive relocation package is available for the successful candidate.

Location: Long Lake #58 First Nation

Interested applicants are encouraged to submit a cover letter, resume and references to: [careers@longlake58fn.ca](mailto:careers@longlake58fn.ca)

DEADLINE FOR APPLICATIONS IS 4:00PM, August 17, 2024